



State of Louisiana

Board of Examiners for Sanitarians
7515 Jefferson Hwy., Box 161
Baton Rouge, LA 70806

BOARD MEETING MINUTES February 16, 2022 Bienville Building - Baton Rouge, LA

IN ATTENDANCE: Justin Gremillion, RS – Chair; Dane Thibodeaux, RS-Vice-Chair; Chasity Cheramie, RS – Secretary/Treasurer; Vickie Collins, RS – Member; Janet Merritt, Recorder

After determining a quorum was present, Board Chair Justin Gremillion called the meeting to order at 9:00 AM. The minutes of the October 20, 2021 meeting were disseminated to members prior to the meeting; motion made by Chasity Cheramie to accept the minutes, seconded by Dane Thibodeaux—minutes were approved. The Financial Report (copy attached) was disseminated to members prior to the meeting; motion made by Vickie Collins to approve the report; motion seconded by Dane Thibodeaux—the report was approved.

Members reviewed the list of currently delinquent RS license renewals. Dane Thibodeaux made the motion that any delinquent licenses will be revoked on March 17, 2022. Justin Gremillion seconded the motion – motion carried.

Old Business:

Discussion on the online package of courses that Tulane University has developed to replace the CDC self-study course book for new Sanitarians. Chasity Cheramie and Dane Thibodeaux have reviewed the test questions and submitted edits to Tulane. The Board will contact Tulane to let them know we are ready to move on activating the course.

New Business:

Dane Thibodeaux brought up that there should not be any waivers to the eligibility requirements for taking the Registered Sanitarian exam. All Board members agreed.

An agenda item to be added to the next meeting's agenda is to have the Board submit a letter to the State Office of Civil Service clarifying the eligibility requirements for new Sanitarian job applicants.

Board members discussed having the LSBES pay for fees associated with job fairs if money is in the budget. Justin Gremillion made the motion that the LSBES accept requests from Sanitarian Services Central Office for LSBES to pay fees for job fairs up to \$1000 annually. Dane Thibodeaux seconded the motion – motion carried.

The next Board meeting and RS exam will be on Tuesday, June 14, 2022 at the Bienville Building, Rm. 118 (room reservation was made).

Having no further business to discuss, Chasity Cheramie made the motion to adjourn – seconded by Vickie Collins – meeting adjourned at 10:00 AM.

Submitted by: Janet Merritt, Recorder



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AGENDA

LSBES Board Meeting

February 16, 2022

9:00 – 10:00 AM

Rm. 118, Bienville Bldg. - Baton Rouge, LA

1. Call to Order and Determination of Quorum
2. Review/Approval of Minutes of 10/20/21 Meeting
3. Report of the Secretary/Treasurer
 - Financial Report
 - 2022 Delinquent RS License Renewals
4. Old Business:
 - Tulane University Self-Study Course Block
5. New Business:
 - Schedule June 2022 Board Meeting and RS Exam



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FINANCIAL REPORT

February 16, 2022

The following information is provided as February 11, 2022 for FY-22:

- Temporary Permits Issued = 13
- Temporary Permits Renewed = 16
- Temporary Permits Applications Rejected = 2
- Sanitarian Licenses Issued = 9
- Sanitarian Licenses Renewed = 268
- Provisional License Issued = 1
- Late Fees for Renewals = 17
- Inactive Status Requests = 6
- Licenses Suspended Facing Revocation for Non-Renewal = 18
- Sanitarian Licenses Reactivated = 0
- Reciprocal License Issued = 0
- CDC Self Study Workbooks Purchased = 4
- RS Exam Fee = 13
- Duplicate License Issued = 0

The following information is for FY-22 as of February 11, 2022 (see expenditure report attached):

Certificate of Deposit	\$ 18,312.66	Operating Income	\$ 9,473.97
Savings Account	\$ 1,128.46	Interest Income	\$ 46.18
Checking Account	\$ <u>21,903.21</u>	Operating Expenses	\$ <u>4,942.52</u>
Total Assets =	\$ 41,344.33	Profit/Loss	\$ 4,577.63

	FY22 Budget Expenditures													
	BEG BAL	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	BALANCE
Hon/Chair	500.00				-100.00									400.00
Hon/Vice	500.00				-100.00									400.00
Hon/Sec	500.00				-100.00									400.00
Hon/Mbr	300.00				-100.00									200.00
Acct./Sec.	4,800.00	-400.00			-1,200.00	-400.00			-1,200.00					1,600.00
Travel	1,000.00				-97.44									902.56
Office Sup	300.00				-83.72	-81.71								134.57
Printing	1,000.00													1,000.00
Insurance	200.00		-196.00											4.00
Postage	600.00	-26.46			-187.25	-180.00			-188.79					17.50
Bd Spons Ed	1,700.00		-271.17											1,428.83
Prof Svcs	650.00													650.00
Fees/Refunds	0.00								-30.00					-30.00
Total	12,050.00	-426.46	-467.17	0.00	-1,968.41	-661.71	0.00	0.00	-1,418.79					7,107.46



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SUSPENDED LICENSES FACING REVOCATION **FEBRUARY 15, 2022**

1. Victor Alex #1258
2. Vickie Arnouville #1224
3. Charles S. Backstrom #1376
4. Lance Broussard #0895
5. Amanda Butler #3004
6. Brittany Cargo #3152
- ~~7. Kate Gilmore #0933~~
8. Dusty Fontenot #3226
- ~~9. Matthews Hagan, Jr. #1418~~
10. Shannon Harris #3167
- ~~11. Pamela Hebert #1127~~
12. Danielle Hernandez #3085
13. Zachary Johnson #3227
14. Danielle Morris #3152
15. Stacen Morris #3224
16. Donmonique Thompson #3223
17. Trammell Washington #1290
18. Stacy Williams #1021